

# Audit and Accountability Committee



## Post-Solicitation Briefing for On-Call Architectural Services

Date: August 26, 2022

Presented by: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer  
Public Works Department

# Solicitation Overview

## Project Overview

- Provide as needed architectural services to include but not limited to the development of recommendations, construction plan preparations or specifications for the repair, rehabilitation, improvement or alteration of a facility.
- Services to be used by multiple City departments.

## Solicitation Type

- RFQ

## Estimated Value

- \$2.5 Million per vendor;  
\$15 Million total  
contract value

## Proposed Term

- 3-years with 2, 1-  
year renewals

# Recommended Award

<b>On-Call Architectural Services</b> <b>RFQ -PublicWorks#041822DH</b>  <b>SCORE SUMMARY</b> <b>*FINAL EVALUATION</b> <b>July 18, 2022</b>	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G	Vendor H	Vendor I	Vendor J
<b>A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants</b>	45	41.33	40.00	39.33	38.00	37.33	35.83	34.83	33.33	33.17	33.50
<b>B. Understanding of the Project and Proposed Management Plan</b>	35	32.33	31.33	31.50	30.67	29.50	29.17	27.83	27.83	27.50	25.83
<b>C. Experience with the San Antonio Region &amp; Past Performance</b>	20	19.17	18.83	19.17	18.33	18.17	17.50	16.33	16.83	15.83	16.17
<b>TOTAL SCORE</b>	100	92.83	90.16	90.00	87.00	85.00	82.50	78.99	77.99	76.50	75.50
<b>RANK BASED ON TOTAL SCORE</b>		1	2	3	4	5	6	7	8	9	10

\*One evaluation meeting held and no interviews conducted.

SBEDA Subcontracting Requirements: 21% M/WBE

Local Preference Program – Not Applicable

Veteran Owned Small Business Preference Program – Not Applicable

# Recommended Award

On-Call Architectural Services PublicWorks#041822DH  SCORE SUMMARY *FINAL EVALUATION July 18, 2022	Maximum Points	Vendor K	Vendor L	Vendor M	Vendor N	Vendor O	Vendor P	Vendor Q	Vendor R	Vendor S	Vendor T
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	32.83	31.00	28.33	29.50	30.00	30.83	27.00	24.67	24.00	20.83
B. Understanding of the Project and Proposed Management Plan	35	24.83	26.17	24.33	25.33	24.83	26.17	23.83	19.83	17.67	18.00
C. Experience with the San Antonio Region & Past Performance	20	15.00	14.67	16.00	11.33	9.83	7.33	11.67	5.17	7.17	8.83
TOTAL SCORE	100	72.66	71.84	68.66	66.16	64.66	64.33	62.50	49.67	48.84	47.66
<b>RANK BASED ON TOTAL SCORE</b>		<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>

\*One evaluation meeting held and no interviews conducted.

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# Due Diligence

## Finance and Audit Departments – Due Diligence Results

Number of vendors notified:	157
Number of vendors at pre-submittal conference:	21
Number of responses received:	21; 1 Respondent was deemed non-responsive due to political contributions made during the prohibited period.
Results of Minimum Requirements Review	No Material Findings
Results of Due Diligence Review	No Material Findings